

**CO-ADMISSION AGREEMENT
LINFIELD COLLEGE and CHEMEKETA
COMMUNITY COLLEGE NURSING PROGRAM**

Linfield College, an Oregon nonprofit corporation ("Linfield"), and Chemeketa Community College Nursing Program ("Chemeketa Community College"), (collectively the "Institutions"), agree to cooperate to promote successful undergraduate educational experiences for nursing students who wish to attend the Institutions as part of a Co-Admission Agreement hereinafter referred to as the "Agreement".

GOALS OF THE CO-ADMISSION AGREEMENT

The Institutions do not intend to create nor does this Agreement create or constitute a partnership or joint venture; instead, the Institutions agree that the Co-Admission Agreement will foster the following outcomes:

- Facilitate Chemeketa Community College student progression to baccalaureate education and the Linfield RN to BSN Program through consistent program communication, curricular coordination, and focused academic advising.
- Develop individualized academic plans for Chemeketa Community College nursing students that recognize their diverse academic experiences.
- Increase the number of Chemeketa Community College nursing graduates that progress to the Linfield RN to BSN Program and graduate with the baccalaureate degree.

IMPLEMENTATION

Effective this August 15, 2019, Linfield and Chemeketa Community College hereby agree as follows:

A. Recruitment and Admission

1. Students at Chemeketa Community College who choose to enter the Co-Admission Agreement will have an opportunity to do so in each term of the academic year while a student of the Associate of Applied Science in Nursing degree program at Chemeketa Community College.
2. Both Institutions will participate in monitoring demographic, progression, and completion data to measure the outcomes of the Co-Admission Agreement and guide next steps.
3. To be eligible, students must be accepted into the Associate of Applied Science in Nursing degree program at Chemeketa Community College.

Memorandum of Understanding

4. Nursing students of Chemeketa Community College have the opportunity to apply and be accepted for co-admission to Linfield College. Linfield College admission requirements must be met.
5. Co-admission only applies while students are in the Chemeketa nursing program. Chemeketa graduates that apply to Linfield College after they leave the community college program are eligible to apply for regular admission to Linfield College.
6. Once Chemeketa Community College nursing graduates have an unencumbered RN license, they are eligible to progress to the nursing major and be considered for admission to the Linfield RN to BSN program. RN to BSN Program admission requirements must be met. Chemeketa Community College agrees to send student's official transcripts to Linfield College upon graduation verifying the awarding of the associate degree.
7. If the Chemeketa Community College student should decide to register for one Linfield course during a term when they are still enrolled at Chemeketa Community College, Chemeketa Community College will provide Linfield with a copy of his/her transcript prior to graduation.
8. The Linfield application fee will be waived for the Chemeketa Community College co-admitted student.
9. Linfield reserves the right to rescind admission to any student admitted through the Co-Admission Agreement for reasons of academic progression or conduct. Students will be notified in writing.

B. Tuition and Fees

1. Chemeketa Community College students will pay tuition and fees for each institution according to each institution's normal tuition and fee structure.

C. Articulation and Advising

1. The Co-Admission Agreement will be coordinated through the Office of Academic Affairs at Linfield College, with support from the Linfield School of Nursing, and the Nursing Program at Chemeketa Community College.
2. Academic advising will be a shared responsibility with involvement of advisors from both Institutions.
3. Upon admission to Linfield, courses required for graduation will be identified based upon a Transfer Credit Evaluation completed by Linfield staff, and as determined under the Linfield catalog in effect during the year of admission.

Memorandum of Understanding

4. Students participating in the Co-Admission Agreement will have two years from the date of graduation with an Associate of Applied Science in Nursing degree from Chemeketa Community College to register for Linfield courses.
5. If a student does not register within two years, he/she will be considered for admission as a regular RN to BSN applicant.
6. In the event that substantive curriculum changes occur at either college, a new credit or curriculum overview document will be submitted as an addendum to the agreement.

D. Registration and Student Records

1. Students will register for courses through the regular registration process at each institution.
2. The Registrar's Office at Linfield College and Admissions and Records Office at Chemeketa Community College will be responsible for maintaining student records for co-admitted students for coursework taken at the respective institutions.
3. As part of the co-admission application, students will give permission to Chemeketa Community College to release all current and ongoing transcripts to Linfield College.
4. Co-Admission students will be coded and tracked in the student information systems at Linfield College. Lists of student names and annual reports will be provided to Chemeketa Community College for the purposes of sharing transcripts and other relevant information.

E. Financial Aid

1. Students may apply for financial aid at the institution where they are pursuing a degree or certificate.
2. Students enrolled at Linfield College and Chemeketa Community College concurrently may receive aid at only one institution based solely on the registered credits from that institution.

F. Student Expectations and Conduct

1. Students are required to meet the expectations and standards for student conduct at each institution.
2. Students are required to meet the academic progression policies at both Institutions.


Memorandum of Understanding

G. Parties

1. This Agreement shall not create any right in any third parties, specifically any participating students. The only parties to this Agreement are Linfield and Chemeketa Community College.

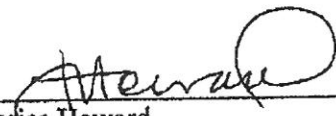
H. Term and Termination

1. This Agreement shall continue in effect until terminated by either institution. Notice of termination shall be in writing and sent to the attention of the President of the other institution.
2. Termination of this Agreement shall take effect on the later of the following dates: a) the date which is ninety (90) days after the Notice of Termination is deposited as certified mail postage prepaid in the United States Mail addressed to the office of the president of the other institution, the "Termination Date" or b) if the Termination Date would occur within an academic semester and/or academic term, then on the date that such academic term is completed.
3. The Institutions agree to thereafter cooperate in providing the information to each other necessary to complete student records.
4. This agreement constitutes the entire agreement of the Institutions. Any amendments to this Agreement must be in writing and signed by the president or chief academic officer of both Institutions.
5. This agreement can be terminated at any time by the mutual written agreement of both Institutions.



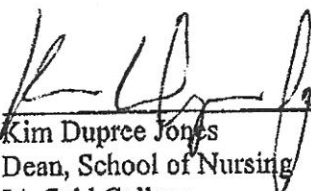
Susan Agre-Kippenhan
Provost
Linfield College

20 Oct 19
Date



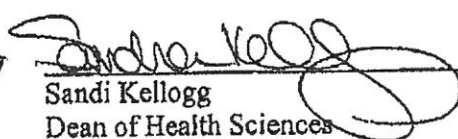
Jessica Howard
President
Chemeketa Community College

9/11/19
Date



Kim Dupree Jones
Dean, School of Nursing
Linfield College

9-20-19
Date



Sandi Kellogg
Dean of Health Sciences
Chemeketa Community College

9/9/19
Date