

DEGREE PARTNERSHIP PROGRAM

**CHEMEKETA COMMUNITY COLLEGE – NURSING PROGRAM
AND
LINFIELD COLLEGE**

Recent data on the enrollment patterns of RN/BSN students at Linfield College demonstrates that significant enrollment comes from Chemeketa Community College nursing graduates. Although the four-year and two-year institutions have operated as distinct systems, students increasingly view a one-stop educational pathway as preferable.

The Linfield – Good Samaritan School of Nursing and Adult Degree Program of Linfield College (LGSSON RN/BSN) and Chemeketa Community College (CCC) Nursing Program (collectively the “Institutions”) agree to cooperate to promote successful undergraduate educational experiences for nursing students who wish to attend the Institutions as part of a Nursing Degree Partnership Program hereinafter referred to as the “Program.” This Program is designed to further reduce barriers, promote smooth transitions between the Institutions, and to assure that student success is optimized through early identification and support. Participants will have increased curricular choices and better opportunities to tailor their educational experiences to fit personal goals, preferences, timelines and future employment opportunities.

Furthermore, the Institutions will collaborate to enhance opportunities for research and teaching.

I. PROGRAM GOALS

The Institutions do not intend to create nor does this Agreement or this Program create or constitute a partnership in the legal sense; instead, the Institutions agree that this is a joint program to foster the following outcomes:

- Improved CCC nursing student access to undergraduate education online through the Adult Degree Program and in classes on the McMinnville campus.
- Appropriate educational choices that best meet the individual student’s academic, social, career, and financial needs.
- Improved rates of CCC nursing graduates that enroll and graduate from LGSSON RN/BSN program.
- Greater ease of nursing student movement between and through the Institutions.
- Improved access to comprehensive support services and information, regardless of student location.
- Improved assistance in designing educational plans.
- Enhanced nursing student learning and success through exploration of a model for teaching opportunities.

- Research collaboration between the Institutions.

CCC nursing students taking advantage of the Program will have increased curricular choices and will be able to tailor their educational experiences to fit personal goals, preferences, and needs resulting in greater student success and retention. From an institutional perspective, the Program offers opportunities for more effective and efficient use of faculty, facilities, and support services.

II. STRATEGIES FOR IMPLEMENTATION

The Institutions agree to cooperatively promote the successful undergraduate education of the CCC nursing students in the Program. We are entering into this Agreement to better serve the nursing students that we share and to create a Program that results in mutual gain for the Institutions. It is expected that this effort will increase public awareness of the benefits of the Program between LGSSON RN/BSN and CCC. Effective July 1, 2010, the following understandings will guide this effort, until modified or amended.

A. Recruitment and Admission

1. Both Institutions will jointly conduct recruitment of nursing students to the Program.
2. Both Institutions will jointly participate in monitoring demographic, progression and completion data to measure outcomes of the Partnership and guide next steps.
3. To be eligible, students must be accepted into the Nursing Associate Degree of Applied Science Program at Chemeketa Community College.
4. CCC nursing graduates must complete prerequisites and other eligibility requirements to be considered for admission to the LGSSON RN/BSN program.
5. The Institutions will assess Dual Enrollment application and matriculation fees.
6. A joint application process will be available for eligible students. For each joint application, an application fee of \$50 will be assessed. Application fees will be split between the institutions.
7. Dual Admissions application deadlines will be based on individual program deadlines.
8. Articulation course guides will be updated with any curriculum changes within the Institution nursing programs.
9. Program outreach to the community, local high schools, and prospective students will be coordinated by the respective offices at each Institution.

10. Program students will attend an orientation to acquaint them with the services, requirements, policies and procedures of both Institutions.

Each student enrolled in the Program will be required, as a condition of the Dual Enrollment application, to agree that his or her student academic and conduct records will be shared between and available to each institution.

B. Tuition and Fees

1. For students admitted in the program and taking classes at both Linfield and Chemeketa, students will pay fees for each institution according to each institution's normal fee structure.
2. Withdrawals and refunds shall be handled by the institution that received the tuition and fees in accordance with its rules and policies. Other fees, such as health, legal service, technology and student activities may be assessed based upon the enrollment policies and procedures of the applicable Institution.
3. CCC nursing students who have been approved for the dual enrollment program may enroll in one DCE course per semester on a space available basis at DCE tuition rates OR one McMinnville campus course per semester on a space available basis at DCE tuition rates.

C. Agreement Articulation and Advising

1. The management of the Program and resulting articulation agreements currently existing and hereafter entered into by the Institutions will be coordinated through the Office of Academic Affairs at Linfield College and the Office of Academic Services at Chemeketa Community College.
2. Academic advising will be a shared responsibility with involvement of advisors from both Institutions.
3. Problems relating to articulation, class content, chronology of content of course scheduling will be resolved by the Chief Academic Officers or their designees of each institution.

D. Registration and Student Records

1. Students will register for courses through the regular registration process at each institution.
2. The Registrar's Office at Linfield College and Admissions and Records Office at Chemeketa will be responsible for maintaining student records for dually admitted students for coursework taken at the respective institutions. Information will be shared on a read only basis between the institutions for these students.

3. Appropriate student information will be shared between the Institutions. Program students will be coded and tracked in the student information systems of the program partners.
4. Dually admitted students will be coded and tracked in the Student Information Systems at both institutions. The records of dually applied and admitted students will be accessed on a read only basis by both institutions.
5. Student transcripts will be shared at the end of each term for students who are enrolled at both institutions for that term.

E. Financial Aid and Scholarships

1. The following definitions shall apply:

Home School (CCC) – the school where the student is enrolled in an associate degree or certificate program and registered for at least 12 hours of credit. The Home school will determine eligibility for financial assistance and will be the school that awards all financial aid. Chemeketa Community College can only pay for 100 and 200 level courses taken at Linfield College.

Host School (Linfield College) – the school where the CCC nursing student is taking part of his or her degree program requirements through either a consortium or contractual agreement. The host school agrees not to participate in any way in the awarding and disbursement of financial aid.

2. The Home School will construct the cost of attendance budget for each student based on costs provided for each school for each academic year and will be responsible for determining each student's enrollment status, arranging for disbursement of aid and monitoring of student eligibility. Students receive aid only through their Home Institution.
3. No funds will be passed between schools. Students will be responsible for using aid funds received from the Home School to pay any charges due the Host School.
4. Students become eligible for Linfield College institutional aid once they are registered as full-time at LGSSON RN/BSN (enrolled in at least 12 semester hours of credit each semester).

F. Student Grievances and Conduct

1. Students must follow students' rights and responsibilities policies of each institution.
2. The Institutions will process cases of student misconduct occurring at their institution. The institution at which the violation occurred will inform the other institution regarding the nature of the violation and the outcome of the process.

Students found in violation of conduct policies of one institution may receive sanctions from the other institution.

3. Program students are required to meet the academic progress and performance standards at both Institutions. Students failing to meet academic progress and performance standards at one institution may receive intervention and/or sanctions from the other institution. CCC and Linfield College agree to create a process for reporting to the other when one institution has applied academic progress and/or performance sanctions.

G. Student Services

1. Enrolled students will have access to student services, including library services, at both Institutions. Fee-based services will be available to students admitted to the Program who have paid these fees and satisfy any other requirements.
2. ADA accommodations will be provided by the institution providing the course.
3. Collaboration by both Institutions' multicultural programs, multicultural centers is encouraged.

H. Miscellaneous

1. This Agreement offers opportunities for more effective and efficient use of faculty, facilities, and support services. Faculty and staff will be encouraged to develop cooperative efforts related to the delivery of courses and support services, joint utilization of faculty, and research.
2. This Agreement shall not create any right in any third parties, specifically any students participating in the Program. The only parties to this Agreement are Linfield College and CCC.

I. Term and Termination

1. This Agreement shall continue in effect until terminated by either institution. Notice of termination shall be in writing and sent to the attention of the president of the other institution. Termination of this Agreement shall take effect on the later of the following dates: a) the date which is ninety (90) days after the Notice of Termination is deposited as certified mail postage prepaid in the United States Mail addressed to the office of the president of the other institution, the "Termination Date" or b) if the Termination Date occurs within an academic semester and/or academic term then on the date that such academic semester and/or academic term is completed. The Institutions agree to thereafter cooperate in providing the information to each other necessary to complete student records.
2. This and the articulation and consortium agreements herein provided for constitute the entire agreement of the Institutions. The articulation and

Memorandum of Understanding

consortium agreements and amendments to this Agreement and to the articulation and consortium agreements must be in writing and signed by the president or provost of both Institutions.

3. This agreement can be terminated at any time by the mutual written agreement of both Institutions.

Liz Goulard
Liz Goulard, VP for Academic Services
Chemeketa Community College

6/21/10
Date

Victoria A. McGillin
Victoria A. McGillin, VP for Academic Affairs
Linfield College

6/25/10
Date